



HEALTH AND SAFETY MONTH 2017

Working in Partnership





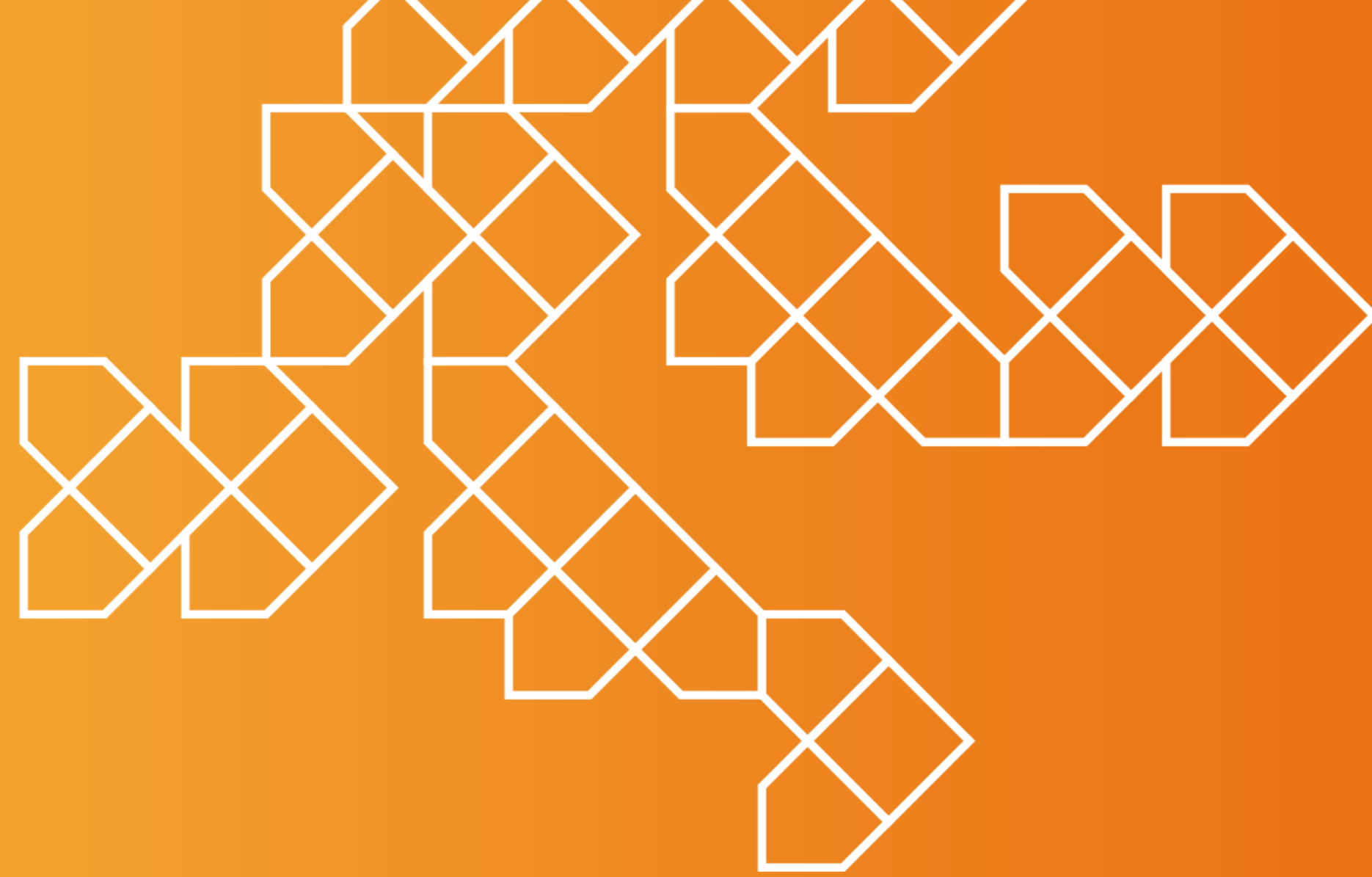
The Role of Enforcable Undertaking in Occupational Health and Safety

Tony Bibby

CEO of Specified Electrical Process Heating Co. (HOTCO)



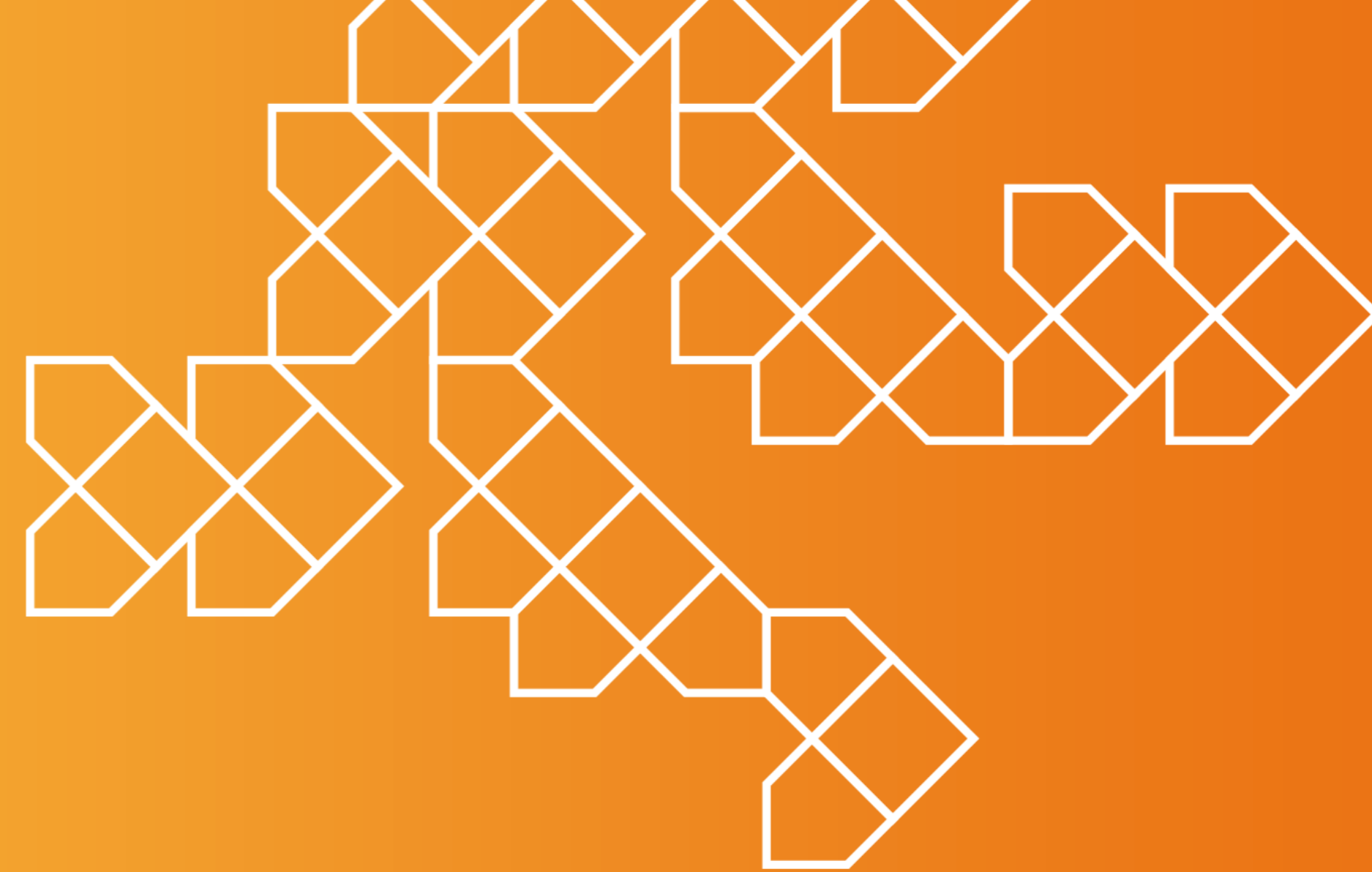




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#hsmmonth





The Role of Enforcable Undertaking in Occupational Health and Safety

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Occupational Health and Safety and HOTCO

- 2010 Case Study, Incident at HOTCO
- A lack of Occupational Health and Safety regulations were identified as a result of this incident
- Contravention of Occupational Health & Safety Act 2004
- Victorian Work Cover Authority (Work Safe) issued an Enforceable Undertaking on our company
- Ordering a review of Occupational Health & Safety Procedures, to carried out by an Independent consultant

Implementation of Enforceable Undertaking at HOTCO

- HOTCO employed an Independent consultant as required by the Enforceable Undertaking
- Conducted an Audit on Occupational Health and Safety Procedures
- Developed an OH & S Manual & Action Plan

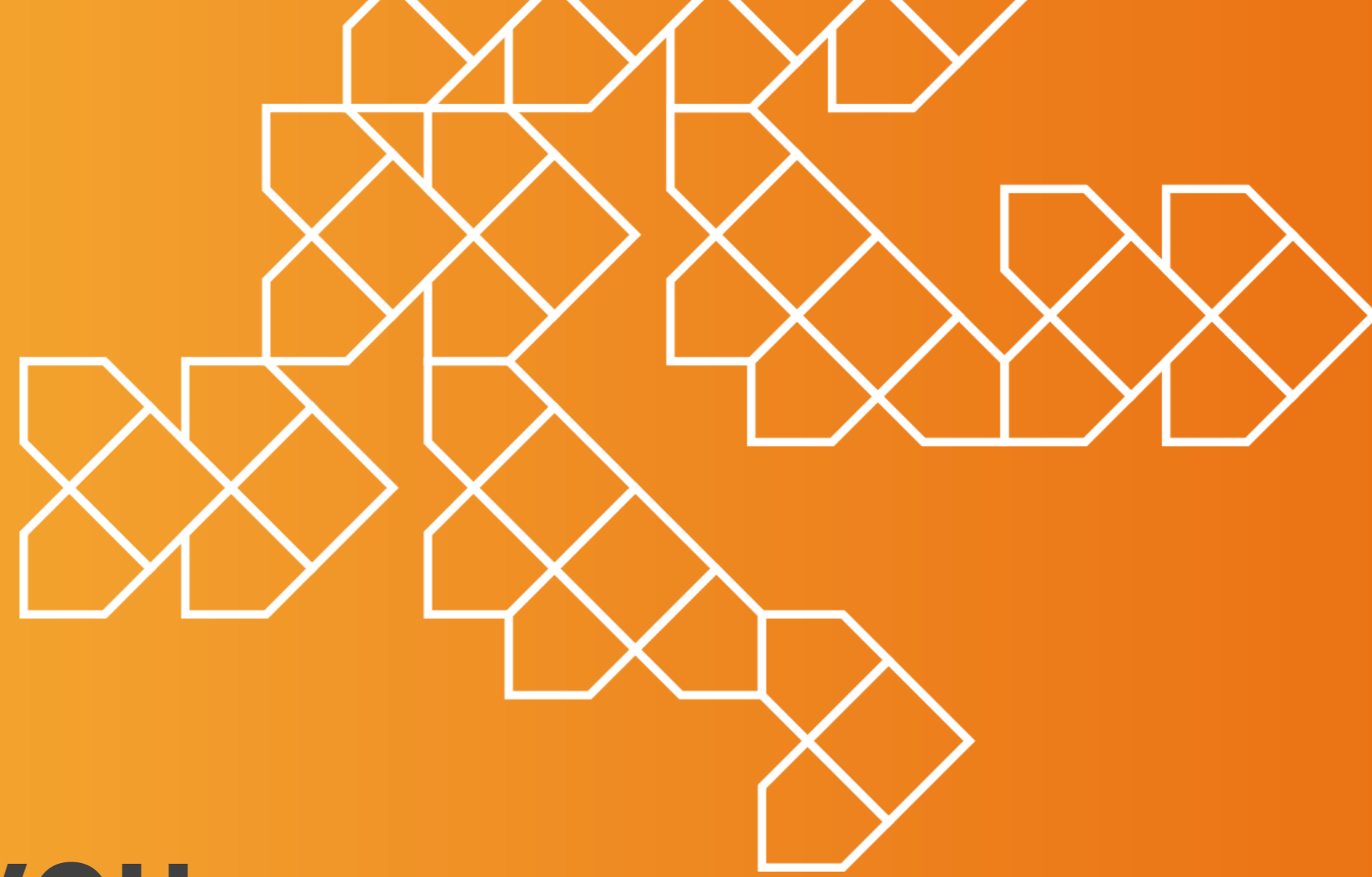
- This action plan included:
 - Leadership Training
 - Management Review Meetings
 - Reporting of Near Hit Incidents
 - Development of Site Plan
 - Increased Emphasis on Employee Feedback
 - Staff Induction & Training

Impact of Enforceable Undertaking on HOTCO and Staff

- Emphasised the importance of Occupational Health & Safety regulations
- Has allowed for the development of clear communication between staff and management
- Improved reporting procedures
- Has allowed for staff development through training and education
- Increased awareness of risk identification and management
- Elimination of processes deemed a risk
- Adjustment of manufacturing processes and outsourcing

Lessons for Other Small Businesses

- It is important to seek assistance to ensure your business is compliant with OH & S regulations
- Involve your staff as early and as frequently as possible
- Empower staff to report and manage hazards
- Provide training and education to all staff and invest in the safety of all employees
- There are significant legal implications for non compliance including, fines and imprisonment
- Risk assessment needs to taken into account when purchasing equipment



Thank you

Any Questions?



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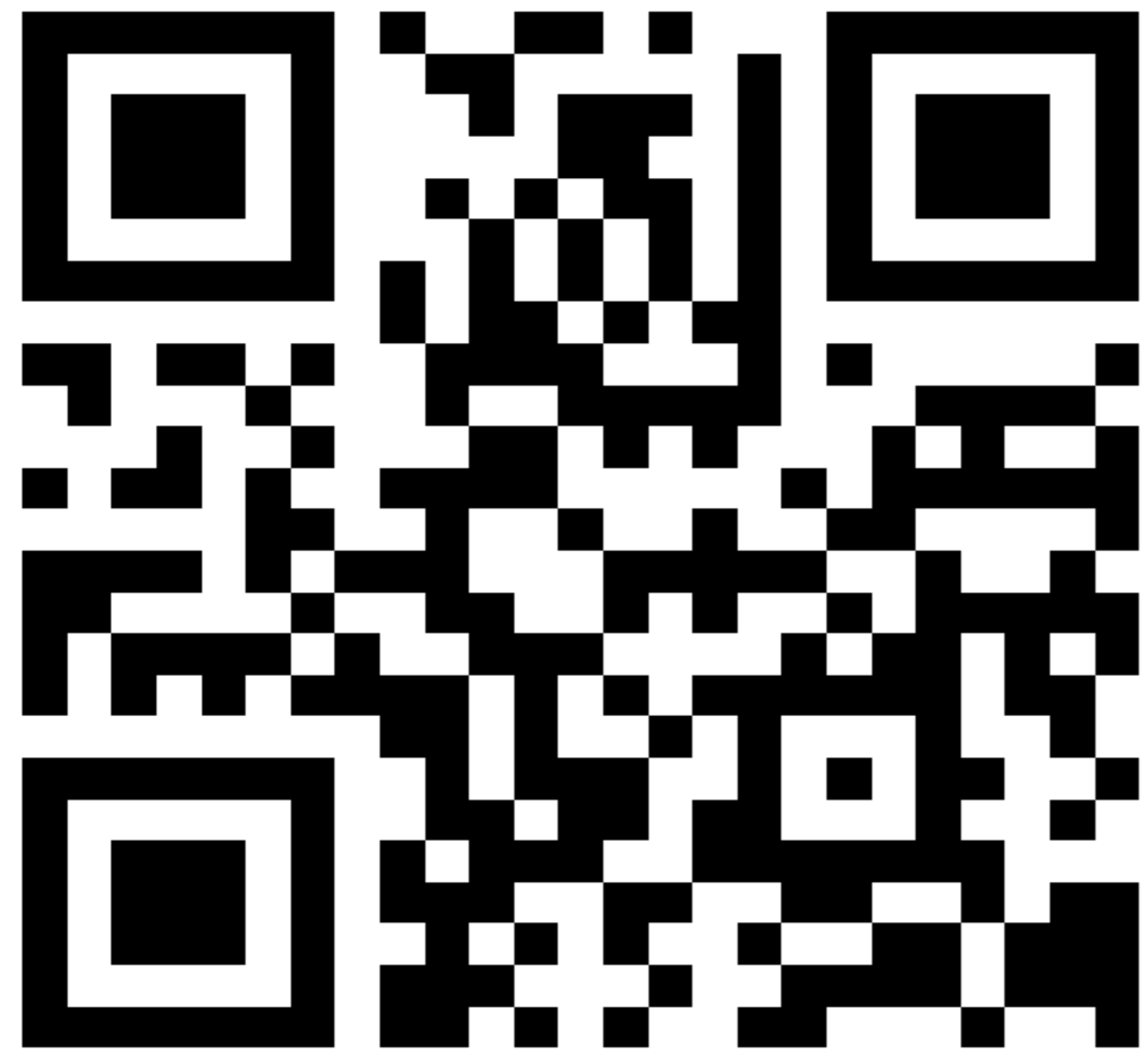
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How did we do?

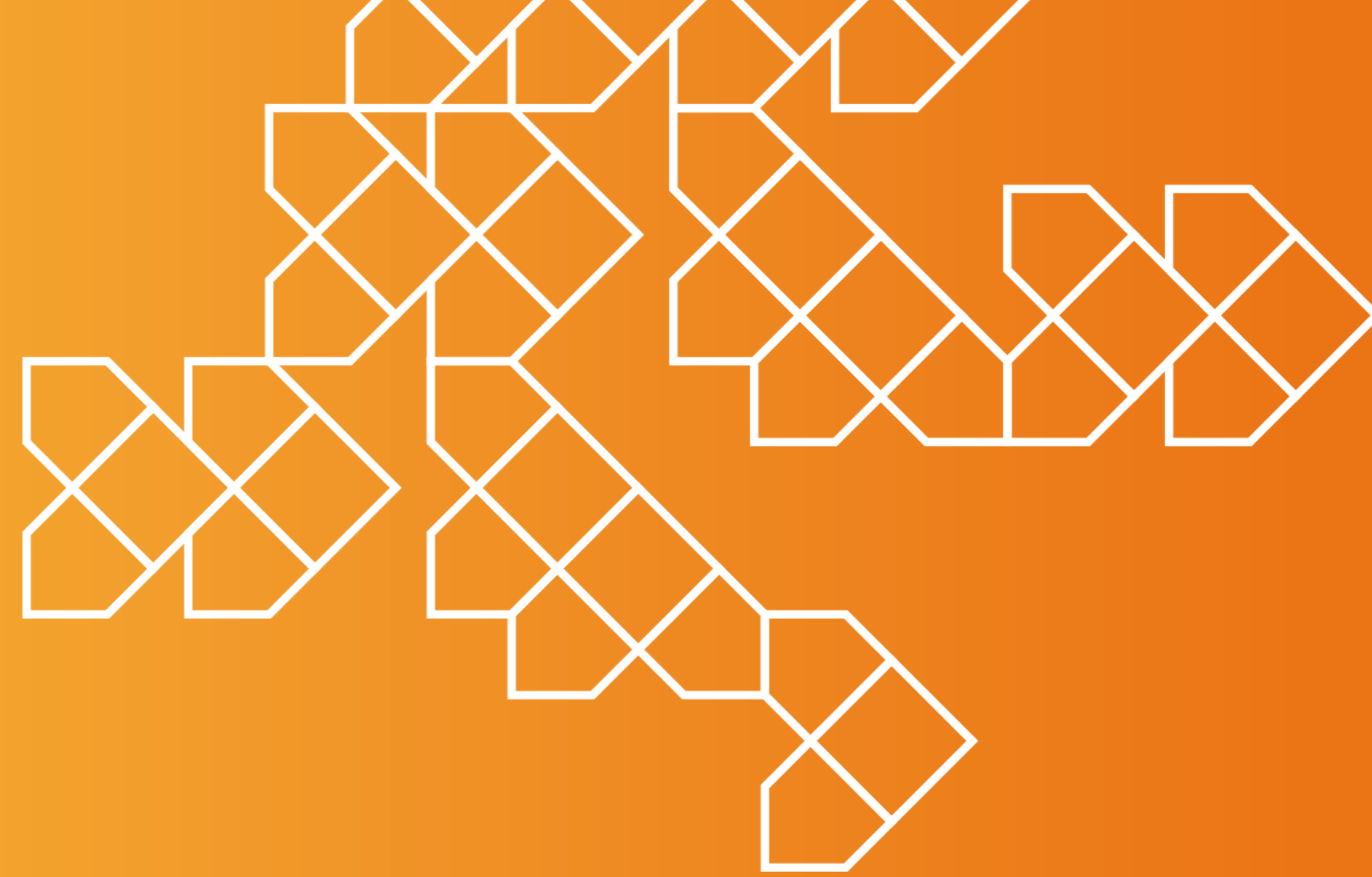
Please take a minute to answer some quick questions about this talk. You could win one of five \$100 Visa gift cards*

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*one entry for each session evaluated





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